

The General Data Protection Regulation (GDPR) (EU) 2016/679 is a <u>regulation</u> in <u>EU law</u> on <u>data protection</u> and privacy for all individuals within the <u>European Union</u> and the <u>European Economic Area</u>.

Controller
Kari Halonen
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Register Owner
ToolBox Consulting Ltd.
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Purpose of personal data handling

ToolBox Consulting Ltd. is using personal data to send it's company Newsletters and Tourism Market. Newsletters incudes current topics around tourism industry, tourism events and other current topics.

Personal data handling and handlers

Receiver's company email, website, possible telephone number and person's company information and his/hes position in the company are used for ToolBox contact information and by sending Newsletter or other material related to tourism business

The handlers of personal data are those who are working at ToolBox Consulting Ltd. and are operating with company communication, Newsletters and marketing. Those contact information are taken away from the database immediately if the Receiver's email is returning back automatically and there is a return message about Receiver's permanent absence OR there is coming five times error message.

Data Release

Personal data is released only those companies which are delivering ToolBox Newsletter or other direct emails. They are not allowed to forward personal data or to use that for other purposes. Personal data is not forwarded or delivered outside of European Union or ETA or international organizations.

Storage time of the data

The data is stored until the company newsletter won't be published OR until the Receiver is cancelling it or by sending a return email or otherwise in written.

The rights of the registered

As our guest and contact you have rights to:

get an access to your personal data

to correct your data

to limit the data which is handled by ToolBox Consulting Ltd.

to remove your data

ToolBox Consulting Oy e-mail:kari.halonen@toolboxtravel.fi

www.toolboxtravel.fi



to change your data from one system to an other to make complaint to the authorities

Access to you own personal data

You can get an access to see your own personal data, which are registered in ToolBox Consulting Ltd. database. Please send your requirement to ToolBox representative (office@toolboxtravel.fi).

Correction or Additional information

If you see or notify there is an error, inaccuracy or missing information in your personal data you may ask to remove wrong information and to order the Newsletter again. Please send your message to ToolBox email address office@toolboxtravel.fi.

Handling restriction

If you have informed your personal data is incorrect, you have right to ask to limit your personal data handling until your right personal data has been approved by both parties. Cancellation of acceptance to use personal data and removing your personal data You have a right to remove your order of the newsletter or any direct mails by contacting ToolBox representative. Send your request to office@toolboxtravel.fi.

Notice of your personal data handling or complaint

If you are facing a problem concerning your personal data handling we are kindly asking to contact the Controller of ToolBox Consulting Ltd. See his information above.

You can make a complain of your personal data handling by contacting the authority in your country. Here is the link to Finnish authority:

Tietosuojavaltuutetun toimiston verkkosivut